



THE MAYOR AND BOROUGH COUNCIL
of the
BOROUGH OF GLEN RIDGE
County of Essex
State of New Jersey

Monday, January 22, 2018

RESOLUTION NO. 22 - 19

Offered by Counselor **MORROW**
Seconded by Counselor

BE IT RESOLVED, by The Mayor and The Borough Council that the following fees shall take effect immediately in accordance with Ordinance No. 1417:

2019 Fee Schedule

Vital Statistics		
Certified Copy of a Vital Record	\$25.00	
Each additional copy purchased during one transaction	\$10.00	
Corrections - all records	\$50.00	
Marriage / Civil Union / Domestic Partnership Application	\$28.00	
Bid Specifications		
0 - 25 pages of text, no large sheet size drawings	\$0.00	
0 - 25 pages of text, 1-2 large sheet size drawings	\$25.00	
0 - 100 pages of text, 2-6 large sheet size drawings	\$50.00	
Tax Lien Information		
Lost Tax Sale Certificate Fee	\$100.00	
Redemption Request 2nd request Fee	\$50.00	
Leaf Bags		
7 bags	\$5.00	
75 bags	\$65.00	
Garage Sales		
	\$5.00	

Streets & Sidewalks		
Sidewalk	\$35.00	
Apron	\$50.00	
Street Opening		
Bond	\$5,000	
Fee	\$20	per square yard of roadway disturbed.
		The minimum fee shall be for \$80.
Legalized Games of Chance		
License Fees Payable to Chance Control Commission - As Per NJAC 13:47-4.9		
License Fees Payable to Municipality - As Per NJAC 13:14-4.10		
Jitney		
Monthly Pass	\$30.00	per month
Yearly Pass	\$300.00	per year
10 Trip Pass Book	\$25.00	
One Way Ride	\$4.00	
Jitney Drivers for events	\$40.00	Per Hour
Zoning		
<i>Zoning Inspections & Permits</i>		
Zoning Compliance & Smoke Detector Certification		
Residential	\$100.00	per unit
Commercial	\$150.00	per unit
POD permit	\$50.00	
POD permit extension	\$25.00	
Fence Under 6 feet	\$35.00	
<i>Zoning Information & Ordinances</i>		
Master Plan	\$25.00	
Zoning Map	\$10.00	
Subdivision Ordinance	\$10.00	
Zoning Ordinance	\$10.00	
<i>Zoning Application Fees</i>		
Appeal of an Administrative Decision	\$400.00	
Interpretation of Ordinance	\$400.00	
Use Variance	\$600.00	
All other variances	\$250.00	
Minor subdivision	\$400.00	
Major subdivision (preliminary or final)	\$600.00	for the first three lots and \$100 per each additional lot
Conceptual Site Plan Review	\$0.00	
Preliminary Site Plan Approval	\$400.00	
Final (or Preliminary & Final) Site Plan Approval	\$600.00	
Amended Site Plan Approval	\$400.00	
Conditional Use	\$400.00	

Site Inspection	2.50%	of the estimated cost of the approved on tract improvements in a major subdivision or site plan shall be paid to the Borough for their inspection.
Certified List of Property Owners	\$10.00	
<i>Zoning Application Escrow Deposit Fee</i>		
Residential bulk variances pursuant to N.J.S.A. 40:55d-70c (one & two family house only)	\$0.00	
Appeal of Administrative Decision	\$600.00	
Use Variance	\$600.00	
Conceptual Review	\$0.00	
Amended Site Plan & Minor Subdivision	\$350.00	
Site Plan	\$600.00	
New or expanded parking lots (for multifamily and nonresidential development)	\$1,200.00	
Major Subdivision	\$1,200.00	
Conditional Use	\$600.00	
All other Applications	\$600.00	
Certificate of Occupancy/Zoning Compliance		
Residential	\$100.00	each unit
Commercial	\$150.00	
POD permits	\$50.00	
POD permits extension	\$25.00	
Fence Under 6 feet	\$35.00	
Records		
Documents OPRA / Discovery	\$0.05	Per Letter size copy
	\$0.07	Per Legal size copy
Permits		
Hardship Parking Application	\$50.00	non refundable fee
Hardship Parking Permit Approval	\$100.00	
Reports, Accident		
	\$0.05	Per Page for In-Person Pickup
	\$5.00	If not In-Person
CD or DVD of Video or Audio	\$2.00	Per DVD or CD
Search for Audi or Video	\$40.00	per hour
Photographs	\$5.00	Per photo plus the cost of reproduction. Special charge may be added that shall be reasonable based upon the cost for any extensive use of information technology.
Letter of Good Conduct	\$10.00	Per Copy
Handicap Placard (Temp)	\$4.00	

Detective Bureau		
Peddler's License	\$75.00	
Photo ID	\$5.00	Residents
Fingerprint Cards	\$5.00	Per Card (Civilian)
Firearms		Fees set by State of NJ Law & Admin Code 2C:58-3
ID Card	\$5.00	
Handgun Purchase Permit	\$2.00	
Handgun Carry Permit	\$20.00	
Fingerprint Cards	\$54.00	
Patrol Division	\$50.00	
Dumpster Permit		
Contracted Services		
Police Officer	\$65.00	Per hour for first 8 hours
Police Officer	\$90.75	Per hour each additional hour
Police Vehicle	\$25.00	per hour
Towing Fees		
The fees for towing into and out of the Borough must be agreed upon in writing by the owner of any vehicle to be towed prior to towing Half-ton pickups and vans should be considered as automobiles for the purposes of this chapter		
Days - 8:00 am to 6:00 pm	\$95.00	
Nights - 6:00 pm to 8:00 am	\$105.00	
Sundays & Holidays	\$105.00	
Dolly Tow	\$25.00	plus normal towing rate
Out-of-town regular tow	\$95.00	plus \$4.00 per mile after the first mile
Out-of-town dolly tow	\$95.00	plus normal towing rate plus \$4.00 per mile after the first mile
Outdoor Storage	\$35.00	per day
Indoor Storage	\$40.00	per day
Heavy Duty Towing	\$250.00	and up depending on number of axels and type of load
Road Service (jump start, tire change, gasoline)		
8:00 am to 6:00 pm	\$60.00	
6:00pm to 8:00 am	\$60.00	
Lockout fee for unlocking & brake release for impound vehicle	\$75.00	
Yard Charge (accidents only)	\$85.00	
This would include towing of the vehicle to the insurance company's car carrier, moving vehicles so adjuster can properly assess damage, employee must stay with adjuster to make sure no personal belongings go missing from vehicle while it is under our care.		
Clean up (accidents only)	\$50.00 and up	

Basic environmental clean up, including absorbent, which must be used on any fluid spill, disposal and street clean up		
Winching	\$75.00	and up (Discretionary depending in the severity of the situation and time involved for Accidents only) For rolled over vehicles, vehicles on lawn, walls, brooks, etc..
Parking Permits		
Parking permits pro rated at 1/12 of yearly fee after October 1st		
Herman Street Lot	\$0.00	Overnight (Resident Parking)
	\$520.00	Daytime (Resident)
	\$800.00	Daytime (Non Resident)
	\$520.00	24 Hours (Resident)
Hillside Avenue Lot	\$0.00	Overnight (Resident Parking)
	\$400.00	Daytime (Resident)
	\$400.00	24 Hours (Resident)
	\$600.00	Daytime (Non-Resident)
	\$800.00	24 Hours (Non- Resident)
Clark Street Lot	\$0.00	Overnight (Resident Parking)
	\$200.00	Daytime (Resident)
	\$200.00	24 Hours (Resident)
Benson Street Lot	\$0.00	Overnight (Resident Parking)
	\$180.00	Daytime (Resident)
	\$400.00	Daytime (Non Resident)
	\$180.00	24 Hours, (Resident)
Ridgewood Ave. Area	\$650.00	Resident
	\$1,000.00	Non Resident
	\$0.00	Employee
High School Senior Parking Permits	\$45.00	HS Seniors only (60 permits available)
High Street	\$0.00	Employee
Highland Avenue	\$100.00	Per Employee (Lot of 20 Permits sold yearly) \$2,000.00

Recreation		
Community Center Rental		
Meeting (ex. Scouts, Kiwanis Club, Home & School Assoc.)		
Resident	\$30.00	per hour
Non-Resident	\$50.00	per hour
Charity Fundraiser (ex. food sale, dance/entertainment)		
Resident	\$40.00	per hour
Non-Resident	\$70.00	per hour
Social (ex. shower, anniversary, birthday, or any other private party)		
Resident	\$50.00	per hour
Non-Resident	\$90.00	per hour
Field/Gazebo Permit Fees:		
Recreational		
Resident	\$10.00	per hour
Non-Resident	\$20.00	per hour
Charity Fundraiser		
Resident	\$15.00	per hour
Non-Resident	\$30.00	per hour
Summer Day Camp		
Pre-registration	\$30.00	per day
On-Site Registration	\$35.00	per day
Pre-Registration Full Package Discount	\$800	
Maximum Fee Per Family	\$1,600.00	
Freeman Tennis Courts		
Resident Season (7 months - April -October)	\$220.00	
Resident Monthly	\$65.00	per month
Non-Resident Season (7 months - April -October) including se	\$330.00	
Non-Resident Monthly including seniors	\$95.00	per month
Resident Senior (55+) Season (7 months - April-October)	\$80.00	
Resident Senior Monthly (55+)	\$40.00	per month
Glen Resident Under 18	No Fee	
Guest Resident * Restrictions Apply	\$5.00	weekdays
	\$10.00	weekends
Guest Non-Resident *Restrictions Apply	\$10.00	weekdays
	\$20.00	weekends
Instructor (1.5 hour limit)	\$30.00	
Youth Tennis Lessons		
Ages 5-8	\$15.00	per session
Ages 9-17	\$20.00	per session

Glen Ridge Community Pool		
One Time Fee (non-refundable)	\$1,250.00	paid once in addition to seasonal membership fee
One Time Fee (non-refundable) - Seniors	\$650.00	paid once in addition to seasonal membership fee
Full Family Season	\$775.00	per season
Couple Season	\$515.00	per season
Full Single Membership	\$360.00	per season
Senior Membership	membership class rate	
Nanny/Care-Givers/Baby Sitter	\$105.00	per season in addition to seasonal membership fee
Guest Passes - Weekdays	\$8.00	weekdays
Guest Passes - Weekends	16.00	weekends
Guest Pass Book (5 Passes)	\$40.00	
Guest Pass Book (5 Passes) Memorial Day discount	30.00	
Private Swim Lessons per half hour	\$35.00	per half hour
Swim Diaper / Rubber Pants	3.00	
Swim Cap w/ GRCP logo	\$2.00	
Birthday Party - Two hour rental of deck	\$25.00	
Dog License		
Altered Dog	\$18.00	
Unaltered Dog	\$21.00	
Late Fee - Additional	\$10.00	beginning April 1st

CONSTRUCTION		
Minimum fee per subcode	\$85.00	
Annual Permits for Large Facilities as Per NJSA 5:23-2.14€		
Building Subcode		
Plan Review	20%	of total Construction Permit Fee (included)
New Construction/Additions	\$0.03	X cu. ft., plus Cert. Occupancy: \$150.00
Renovations, Alterations, repairs, site Construction	\$40.00	per \$1,000 to \$50,000 & \$30 per \$1,000 over \$50,001
DCA Fee		as per NJ Uniform Construction Code
Antenna and Dish	\$40.00	per item
Awning - Canopy	\$100.00	per item
Fence	\$35.00	
Retaining Wall	\$85.00	for wall up to 550 cub. ft + \$125 if larger
Tents	\$42.00	
Demolition		
Removal of a Building	\$150.00	
Tank Fill or Removal	\$150.00	
Lead hazard Abatement	\$176.00	
Lead abatement clearance certificate	\$35.00	
Asbestos Hazard Abatement	\$118.00	
Asbestos Hazard Abatement Certificate	\$24.00	
Radon Mitigation	\$100.00	
Pool	\$150.00	
Electrical Subcode(NGOC 5:23-4.20 /c/2.iii)		
Receptacles or fixtures, which include lighting outlets, wall swi	\$60.00	for 1 to 25 items
fluorescent fixtures, convenience receptacles, smoke and heat	\$20.00	for each additional 25 items or fraction thereof
Site Lighting		
1-5 Poles	\$120.00	
Each additional pole	\$20.00	
Low Voltage Fire/Burglar Alarms & Smoke Detectors		
Residential (1 and 2 family dwellings)		
panel and up to 25 devices	\$75.00	
additional 25 devices or fraction thereof	\$20.00	
Commercial or Multi-Family Dwellings		
panel and up to 25 devices	\$125.00	
additional 25 devices or fraction thereof	\$20.00	
Sound Systems and Intercoms (nurse call system)		
1-25 point	\$60.00	
for each additional 25 points or fraction thereof	\$20.00	

Communication Points		
commercial or multi-dwelling		
1-25 points	\$125.00	
for each additional 25 points or fraction thereof	\$20.00	
In Ground Pool	\$100.00	
Above Ground Pool	\$75.00	
Pool Heater	\$30.00	
Equipotential Bonding for Pool Area	\$50.00	
Hydro-massage Tub/Jacuzzi/Hot Tub	\$150.00	
Electric Range	\$20.00	
Electric Oven	\$20.00	
Electric Hot Water Heater	\$50.00	
Electric Dryer	\$20.00	
Dishwasher	\$20.00	
Garbage Disposal	\$20.00	
Furnace	\$50.00	
Central AC Unit		
Less than 1 KW	\$50.00	
1-10 KW	\$50.00	
10.1-35 KW	\$100.00	
36-100 KW	\$150.00	
101 KW or greater	\$500.00	
Disconnect Fee	\$50.00	
Space Heater/Air Handler		
Less than 1 KW	\$30.00	
1-10 KW	\$50.00	
10.1-35 KW	\$100.00	
36-100 KW	\$150.00	
101 KW or greater	\$500.00	
Baseboard Heat	\$20.00	
HP Motors		
Less than 1 HP	\$25.00	
1-10 HP	\$30.00	
10.1-35 HP	\$100.00	
36-100 HP	\$150.00	
100.1 HP or greater	\$500.00	
KW Transformer/Generator		
Less than 1 KW	\$30.00	
1-10 KW	\$50.00	
10.1-35 KW	\$100.00	
36-100 KW	\$150.00	
101 KW or greater	\$500.00	

AMP Service		
0-200 AMP	\$60.00	
201-400 AMP	\$150.00	
401-1000 AMP	\$250.00	
1001 AMP or greater	\$500.00	
AMP Subpanels		
0-200 AMP	\$60.00	
201-400 AMP	\$150.00	
401-1000 AMP	\$250.00	
1001 AMP or greater	\$500.00	
AMP Motor Control		
0-200 AMP	\$60.00	
201-400 AMP	\$150.00	
401-1000 AMP	\$250.00	
1001 AMP or greater	\$500.00	
KW Electric Sign/Outline Light		
Less than 1 KW	\$30.00	
1-10 KW	\$50.00	
10.1-35 KW	\$100.00	
36-100 KW	\$150.00	
101 KW or greater	\$500.00	
Photovoltaic Systems		
1-50 KW	\$58.00	
51-100 KW	\$116.00	
Greater then 100	\$576.00	
Lawn Sprinklers / Rain Sensor	\$50.00	
Reintroduction of Current	\$75.00	
Swimming Pools		
Bonding, outlets and motors Above Ground Pool	\$100.00	
Bonding, outlets and motors In Ground Pool	\$100.00	
Periodic Electrical Inspections and "Bonding & Grounding Cert	\$100.00	
Bonding of Footing/CSST Bonding/Bonding of Electrical Equip	\$50.00	
Plumbing Subcode (NJAC 5:23-4.20 /c/2.iii)		
Drinking Fountain	\$25.00	
Water Closet	\$25.00	
Urinal/Bidet	\$25.00	
Bath Tub	\$25.00	
Lavatory	\$25.00	
Shower	\$25.00	
Floor Drain	\$25.00	
Sink	\$25.00	
Dishwasher	\$25.00	
Washing Machine	\$25.00	
Hose Bib	\$25.00	

Water Heater	\$25.00	
Fuel Oil Piping (R-3/R-5)	\$25.00	
Oil Burner System	\$50.00	
Fuel Oil Piping(All Other Use groups)	\$25.00	
Gas Piping	\$25.00	
LP Gas Tank(R-3/R-5)	\$25.00	
LP Gas Tank(All Other Use Groups)	\$82.00	
Steam Boiler	\$82.00	
Hot Water Boiler	\$82.00	
Fuel-Oil Pump	\$95.00	
Sewer Pump	\$82.00	
Sump Pump	\$25.00	
Interceptor/Separator	\$91.00	
Backflow Preventer	\$50.00	
Test Port	\$91.00	
Grease trap	\$91.00	
Sewer Connection	\$91.00	
Water Service Connection	\$91.00	
Generator	\$75.00	
Oil Tank	\$95.00	
Fireplace	\$95.00	
Hot Air Furnace	\$95.00	
Roof Leader Drain	\$25.00	
Other Gas Appliance	\$25.00	
Condensate Drain	\$25.00	
Humidifier	\$25.00	
Garbage Disposal	\$25.00	
Pressure Reducing Valve	\$91.00	
Annual Testing of Backflow Preventer	\$91.00	
Above Ground Oil Storage Tank	\$25.00	
Stacks	\$75.00	
Condenser	\$91.00	
Fire Subcode		
Suppression systems and other related fire protection equipment		
Wet or Dry Sprinkler Heads		
1-50 Heads	\$150.00	
51-200 Heads	\$200.00	
201-400 Heads	\$600.00	
401-1,000 Heads	\$900.00	
Over 1,000	\$1,200.00	
Alarm Systems:		
Smoke and Heat Detector Systems		
1-12 Detectors	\$45.00	
13-35 Detectors	\$55.00	
36-100 Detectors	\$100.00	
101-200 Detectors	\$150.00	

Over 200 Detectors	\$200.00	
Pull Stations, Water/Flow Supervisory Devices, Emergency/Exit Signal Devices:		
1-12 Devices	\$45.00	
For each additional device	\$15.00	
Suppression Systems:		
Fire Pump/GPM Type, Dry Pipe/alarm, Pre-Action Valves	\$175.00	
Standpipes	\$250.00	
Pre-Engineered Systems:		
Wet Chemical	\$110.00	
Dry Chemical	\$110.00	
CO2 Suppression	\$110.00	
Foam Suppression	\$110.00	
FM200 Suppression	\$110.00	
Tank Fill	\$150.00	
Tank Removal	\$150.00	
Miscellaneous Fire:		
Kitchen Hood Exhaust System	\$100.00	
Smoke Control System	\$100.00	
Oil or Gas fired appliance	\$75.00	
Fireplace Venting/metal chimney	\$100.00	
HVAC Unit Commercial	\$100.00	
Space Heater Commercial	\$50.00	
Incinerators	\$400.00	
Crematoriums	\$400.00	
Flammable & Combustible Tank Installation		
<i>All Other</i> Tank Installations	\$100.00	
Fire Bureau		
Annual Fire Inspections		
Two Family Dwellings	\$50.00	
Three and Four Unit Dwellings	\$150.00	
Five or More Unit Dwellings	\$200.00	
Permit Fees		
Type 1		
Bonfires	\$42.00	
Torch	\$42.00	
Hood Suppression	\$42.00	
Overnight Stay	\$42.00	
Open Flame or Propane	\$42.00	
Welding	\$42.00	
Open Flame Training	\$42.00	

Assembly	\$42.00	
Tent	\$92.00	
Type 2 - NJAC 5:70-2.7 (a) 3_		
LP-gas cylinders	\$166.00	
Type 3 - NJAC 5:70-2.7 (a)4_		
Fireworks	\$331.00	
Type 4 - NJAC 5:70-2.7 (a) 5_	\$497.00	
Fire Prevention Inspections		
Schedule will apply to all annual inspections of non-life-hazard uses performed by the fire department		
Eating establishments other than life-hazard uses: 1 to 49 persons	\$30.00	
Public Assembly buildings: 50 to 99 people other than life hazard	\$40.00	
Office Buildings other than life hazard uses: 1 to 7 offices	\$40.00	
8 to 16 offices	\$70.00	
17 or more offices	\$170.00	
Supermarkets/food marts/grocery stores having less than 10,000 sq. ft.	\$90.00	
Hardware/appliance/furniture stores having less than 10,000 sq. ft.	\$90.00	
Retail stores/mercantile buildings having less than 7,000 sq. ft.	\$30.00	
More than 7,000 sq. ft. but less than 10,000 sq. ft.	\$70.00	
10,000 sq. ft. or more	\$170.00	
Any other commercial/business occupancy with less than 1,000 sq. ft.	\$30.00	
1,000 to 5,999 sq. ft.	\$40.00	
6,000 sq. ft. to 9,999 sq. ft.	\$70.00	
10,000 sq. ft. or more	\$170.00	
Non-life-hazard mixed-use property		
Mixed use, commercial/business less than 3 dwelling units	\$70.00	
3 to 7 dwelling units	\$90.00	
8 to 17 dwelling units	\$170.00	
more than 17 dwelling units	\$270.00	
Non-life-hazard use multiple-dwelling properties		
Multiple dwelling with common area having 3 to 7 dwelling units	\$70.00	
8 to 16 dwelling units	\$90.00	
17 to 25 dwelling units	\$170.00	
more than 25 dwelling units	\$270.00	
*All fees due within 30 days of billing		
Elevator Subcode		
As per New Jersey Uniform Construction Code		
Miscellaneous		

Sign with Structure	\$100.00	
Sign <i>Wall & Ground</i>	\$50.00	
Certificate of Occupancy	\$150.00	
Temporary Certificate of Occupancy	\$150.00	
Certificate of Continued Occupancy	\$50.00	
Certificate of Occupancy (change of use group)	\$100.00	
Application for Variation	\$200.00	
Specially Scheduled Inspections	\$100.00	per hour
UTILITIES		
Sewer Connection		
New Sewer Connection		
one and two family dwellings	\$1,500 per unit	
three or more dwellings	\$1,200 per unit	
hospitals	\$3,000 per unit	
motels and hotels	\$1,200 per room	
All other business, industrial and public buildings are based on water meter size as follows:		
Meter Size (inches)		
5/8	\$3,000	
1	\$10,000	
1 1/2	\$25,000	
2	\$50,000	
3	\$100,000	
4	\$150,000	
6	\$400,000	
9	\$1,000,000	
10	\$1,500,000	
Reconnection	\$85	
Water Connection		
New Sewer Connection		
one and two family dwellings	\$1,200 per unit	
three or more dwellings	\$1,000 per unit	
hospitals	\$1,250 per unit	
motels and hotels	\$500 per room	
All other business, industrial and public buildings are based on water meter size as follows:		
Meter Size (inches)		
5/8	\$1,500	
1	\$5,000	
1 1/2	\$10,000	
2	\$25,000	
3	\$50,000	

	4	\$85,000	
	6	\$200,000	
	8	\$450,000	
Reconnection		\$85	
Scheduled Water Shut Off		\$0.00	
Emergency Water Shut Off During Business Hours		\$50.00	
Emergency Water Shut Off During Non Business Hours		\$200.00	

